

CONTRACT REVIEW CHECKLIST

Consistency with Law and School Board Policy:

Comments

Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

Contract Terms:

Comments

Term (Duration of Contract)	August 16, 2007 until June 30, 2010; Please refer to Section V(1).
Termination Clause	The Agreement may be terminated by either party upon 30 days written notice; Please refer to Section V(2).
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses. Insurance: Indemnification: Please refer to Section V(8). Insurance: Please refer to Section V(9).
Regulatory issues	Please refer to Section V(10).
Confidentiality Provision	Yes; Please refer to Sections V(5) and V(11) and Addendum Concerning Student Information.
Warranties	None.
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	Governing Law: Florida.

Business Principles:

Comments

Sound Business Principles	Yes.
Reasonableness of Fees	None.
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	None.

Other Issues:

Comments

Conflict of Interest Disclosures	None
Non-Negotiable Issues	
Miscellaneous Issues	None
Appropriate Departmental Sign-off	

Special Considerations: _____

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES NO

[Handwritten Signature]
By: Attorney (Name and Date) *7-19-07*